

**Mangum City Hospital Authority  
Record of Minutes  
June 25, 2019**

**The Trustees of the Mangum City Hospital Authority met in regular session Tuesday, June 25, 2019, at 7:04 p.m. in the City Hall Annex at 131 North Oklahoma, Mangum, Oklahoma, for the following business:**

Chairman called the meeting to order at 7:04 p.m.

Zac Zackary gave the invocation followed by leading those present in the Pledge of Allegiance.

The Secretary called the roll with the following results:

Present:       Zac Zachary, Chairman  
                  Roger Reeves, Trustee/Vice Chairman  
                  Cheryl Lively, Trustee  
                  Greta Kane, Trustee  
                  Ilka Heiskell, Trustee

Absent:       None.

Also Present: Billie Chilson, City Clerk/Secretary  
                  Corry Kendall, City Attorney

A quorum was declared present.

**4. Consent agenda:**

- a. Approve Minutes from the May 25, 2019, Regular Meeting
- b. Approve claims and purchase orders for May 2019.
- c. Approve Hospital Departmental Reports;

Motion by HEISKELL and seconded by REEVES to approve the consent agenda as presented.

Chairman Zachary called for the vote recorded as follows:

AYE: Lively, Kane, Zachary, Reeves, Heiskell

NAY: None

Motion passed 5-0.

**5. Consider any items removed from the consent agenda.**

None

**6. Remarks or inquiries from the audience not pertaining to any item on the agenda (limit of two minutes);**

Ashley Slaton stated that she would like the board to look into Jackson County Memorial Hospital running the hospital or partner with them.

**7. Presentation from the Southwest Nursing Program.**

Chad Wiginton and Christine Overton from the Western Oklahoma State College talked about the Nursing Program.

**8. CEO Report:**

Mangum City Hospital Authority 6-25-19

Page 1 of 5

Ty Weston had the June report in the packets and asked if there were any questions.

Some of the items were as follows:

- Advertisements for the clinic.
- Facility Plan of Correction is complete, and staff are working through areas that need addressed.
- Cohesive is developing a new service, “The Strong Mind Program” which is an outpatient counseling service for senior adults. The program would provide transportation to and from the facility.
- Still looking into the use of the old New Hope Building.
- Two physicians have reached out to be credentialed on staff that will be new. They are interested in assisting with ER coverage.
- Health Fair and Open House on September 18<sup>th</sup> from 3 pm to 7 pm.
- They have created a Service Excellence Committee that consists of 7 staff members at the facility that are not directors or managers. These staff members are responsible for boosting morale in the hospital with staff activities and socials.
- On June 20, David Arles and the clinic provided sports physicals for the Mangum Public Schools from 9-12.

**9. Financial Report:**

- a. Update on accounts payable aging summary;
- b. March Financials
- c. Status on payment of claims;
- d. Cost Report;
- a. Andrea Snider gave a quick update on the accounts payable aging summary.
- b. May Financials -Mike Hand went over the Balance Sheet and the Operating Statement and answered questions.
- c. Nothing for the status on payment of claims.
- d. Mike Hand said nothing is new on the cost report but that we can do a midterm cost report.

**10. Discussion and possible action with regard to adopting a budget for FY2019.**  
No Action.

**11. Discussion and possible action with regard to amending, adopting, approving, rescinding, or updating the following policies and procedures:**

- a. MRMC Conscious Sedation/Procedure Form
- b. MRMC Dietary Manual
- c. MRMC After Sedation Adult Patient Education
- d. MRMC After Sedation Child Patient Education
- e. MRMC Consent for Sedation
- f. MRMC Moderate Sedation Study Guide

g. MRMC Foley Catheter Line Assessment

h. MRMC Intravascular Line Assessment

Motion by REEVES and seconded by KANE to approve the above listed policies and procedures.

Chairman Zachary called for the vote recorded as follows:

AYE: Zachary, Heiskell, Reeves, Kane, Lively

NAY: None

Motion passed 5-0.

12. Discussion and possible action with regard to approving bids for the construction of a concrete pad for the bulk oxygen tanks;

Motion by REEVES and seconded by HEISKELL to accept the bid from Gene Heider in the amount of \$7,400.00.

Chairman Zachary called for the vote recorded as follows:

AYE: Reeves, Heiskell

NAY: Zachary, Kane, Lively

Motion does not pass 2-3.

Motion by LIVELY and seconded by REEVES to accept the bid from Laughlin Concrete Construction in the amount of \$11,000.00.

Chairman Zachary called for the vote recorded as follows:

AYE: Zachary, Heiskell, Reeves, Kane, Lively

NAY: None

Motion passed 5-0.

13. Discussion and possible action with regard to approving or entering into a contract regarding the purchase of bulk oxygen system;

Motion by LIVELY and seconded by KANE to enter into a contract with Lampton Welding Supply Co to purchase of a bulk oxygen system in the amount of \$2,451.71.

Chairman Zachary called for the vote recorded as follows:

AYE: Kane, Lively, Reeves, Heiskell, Zachary

NAY: None

Motion passed 5-0.

14. Discussion and possible action with regard to approving Menu Press Agreement;  
Motion by KANE and seconded by HEISKELL to approve the Menu Press Agreement.

Chairman Zachary called for the vote recorded as follows:

AYE: Heiskell, Kane, Zachary, Lively, Reeves

NAY: None

Motion passed 5-0.

15. Discussion and possible action with regard to approving Triage Placement Agreement;

Motion by REEVES and seconded by LIVELY to approve the agreement with Triage Placement.

Chairman Zachary called for the vote recorded as follows:

AYE: Lively, Zachary, Heiskell, Reeves, Kane

NAY: None

Motion passed 5-0.

16. Discussion and Possible action with regard to approving the Siemens Service Agreement;

Motion by HEISKELL and seconded by REEVES to approve the agreement with Siemens Services.

Chairman Zachary called for the vote recorded as follows:

AYE: Reeves, Zachary, Heiskell, Lively, Kane

NAY: None

Motion passed 5-0.

17. Discussion and possible action with regard to approving inQuiseek Agreement (“RHC”);

Motion by KANE and seconded by REEVES, to approve the agreement with inQuiseek.

Chairman Zachary called for the vote recorded as follows:

AYE: Kane, Heiskell, Zachary, Lively, Reeves

NAY: None

Motion passed 5-0.

18. Discussion and possible action with regard to renewing and approving a contract between the Mangum Regional Medical Center and Cardiovascular Clinic, a Division of Plaza Medical Group P.C.;

Motion by LIVELY and seconded by KANE to approve the contract between the Mangum Regional Center and Cardiovascular Clinic, a Division of Plaza Medical Group P.C.

Chairman Zachary called for the vote recorded as follows:

AYE: Heiskell, Lively, Reeves, Kane, Zachary

NAY: None

Motion passed 5-0.

19. Discussion and possible action with regard to appointing a compliance officer; Motion by REEVES and seconded by KANE to appoint Melissa Tunstall as the compliance officer.

Chairman Zachary called for the vote recorded as follows:

AYE: Lively, Kane, Reeves, Heiskell, Zachary

NAY: None

Motion passed 5-0.

- 20.** Discussion and possible action with regard to entering and approving the management service agreement with Cohesive Healthcare Management Systems Inc. for management of the Mangum Regional Medical Center;  
Motion by Reeves and seconded by KANE to table this until 6-28-19 at 5:30 during a special meeting.  
Chairman Zachary called for the vote recorded as follows:  
AYE: Kane, Heiskell, Reeves, Lively, Zachary  
NAY: None  
Motion passed 5-0.
- 21.** Remarks or inquiries by the governing body members, City Manager, Hospital CEO, Attorney, or Employee;  
None.
- 22.** Discussion and possible action on any new business which has arisen since the posting of the agenda that could not have been reasonably foreseen prior to the posting. 25 O.S. § 311(A)(10);  
None.
- 23.** Adjourn.  
Motion by REEVES and seconded by LIVELY to adjourn.  
Chairman Zachary called for the vote recorded as follows:  
AYE: Reeves, Kane, Heiskell, Zachary, Lively  
NAY: None  
Motion passed 3-0.  
Adjourned at 9:17 p.m.

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Zac Zachary, Chairman

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Billie Chilson, Secretary