

**CITY OF MANGUM**  
**Record of Minutes**  
**December 4, 2018**

**The Commission of the City of Mangum met in regular session Tuesday, December 4, 2018, at 7:00 p.m. in the City Hall Annex at 131 North Oklahoma, Mangum, Oklahoma, for such business as shall come before said Commission.**

Mayor Scott called the meeting to order at 7:00 p.m.

Commissioner Gay gave the invocation followed by leading those present in the Pledge of Allegiance.

The City Clerk called the roll with the following results:

Present: Ron Gay, Vice Mayor/Commissioner

Ronnie Webb, Commissioner

Absent: Marsha Griswold, Commissioner, Travis Reese, Commissioner

Also Present: Mary Jane Scott, Mayor

Dave Andren, Interim City Manager

Billie Chilson, City Clerk

Corry Kendall, City Attorney

A quorum was declared present.

**4. Consent agenda:**

**a. Approve minutes of regular meeting on November 6, 2018.**

**b. Approve minutes of special meeting on November 8, 2018.**

**c. Approve November 2018 claims.**

**d. Approve December estimated payroll.**

**e. Approve Resolution no. 2018-37**

**f. Approve Resolution no. 2018-38**

Motion by WEBB and seconded by GAY to approve the consent agenda as presented.

Mayor Scott called for the vote recorded as follows:

AYE: Webb, Gay

NAY: None

Motion passed 2-0.

**5. Consider any items removed from the consent agenda.**

None.

**6. Remarks or inquiries by the audience not pertaining to any item on the agenda.**

Keith Hutton asked for a permit for him to be able to drive his side by side on City streets. The City Manager stated that he is working on one now. Commissioner Webb stated that he feels like it will state that the driver must have a valid driver's license or he probably won't vote to pass it. Keith stated that every day he has to put his son out in the cold due to not being able to drive him to school, church, grocery store and practice is an attack on him.

**7. FY 17/18 audit presentation from FSW&B Certified Public Accountants, PLC.**

Will skip this item and will come back to it.

Came back to this item at 7:15 p.m.

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Derrell White went over the audit draft. He said there are still a few things they need to finish. They were considering a going concern which means if we do not change the spending we will be in trouble. Dave had already explained the changes he has made in the budget and that we intend on trying to keep the sales tax rate at what it is now but to be used for maintenance and capital improvements. By doing that the auditors are trying not to find a going concern. The Final Audit should be done for the next meeting.

**8. Discussion and possible action to approve/disapprove the recommendation from OMAG insurance to deny the claim by Wanda Charylene Layman.**

Motion by WEBB and seconded by GAY to table this until next meeting.

Mayor Scott called for the vote recorded as follows:

AYE: Gay, Webb

NAY: None.

Motion passed 2-0

**9. Discussion and possible action to pursue the purchase of lot/s for a turnaround at the end of Dahlia Ave.**

Motion by GAY and seconded by WEBB to authorize City Manager to get move information and price.

Mayor Scott called for the vote recorded as follows:

AYE: Gay, Webb

NAY: None

Motion passed 2-0.

**10. Discussion and possible action to close City Offices on December 14, 2018 for required employee training and Christmas party.**

Motion by WEBB and seconded by GAY to approve closing City Offices on December 14, 2018 for required employee training and Christmas party.

Mayor Scott called for the vote recorded as follows:

AYE: Gay, Webb

NAY: None

Motion passed 2-0.

**11. Discussion and possible action allowing the City Manager and City Clerk to obtain a credit card from Great Plains Bank for the purposes of conducting city business.**

Motion by GAY and seconded by WEBB to grant the City Manager and the City Clerk the right to obtain a credit card for the purpose of conducting city business.

Mayor Scott called for the vote recorded as follows:

AYE: Webb, Gay

NAY: None

Motion passed 2-0.

**12. Discussion and possible action regarding the Golf Club House management and greens keeper's contracts.**

No Action

**13. Discussion and possible action to approve calendar year 2019 meeting dates, payroll calendar and holiday schedule.**

Motion by GAY and seconded by WEBB to approve the meeting dates, payroll calendar and holiday schedule with the correction to the Court Dates, Hospital schedule and adding Good Friday and Christmas Eve to the Holiday schedule.

Mayor Scott called for the vote recorded as follows:

AYE: Gay, Webb

NAY: None

Motion passed 2-0.

**14. Discussion and possible action to enter into executive session to do performance evaluation of the city clerk pursuant to title 25 O.S. Section 307 (B) 1.**

Table until January 9, 2019.

**15. Discussion and possible action with regard to executive session.**

None.

**16. Financial report by the City Manager.**

- The city manager gave the financial report for the General Fund explaining that the sales tax and use tax numbers have continued to climb for the second month in a row. He stated that this is very promising for our future outlook as these number represent August and September rates. He expects those numbers to continue to grow over the next two to three months, then decline as we get into March and April.
- The current financials show a significant increase in spending from the previous two months, this is due largely to the “absence” of the Accounts Payable clerk and the city clerk doing her best to keep up. We should see this balance out in the next month or two. He is still concerned with the revenue and spending on the General Government side of the house and he continues working toward a solution.
- The MUA side of the house “looks” a lot worse than it is. The reason for the massive expenditure in October is that the September payment to OMP for the power did not clean until the 1<sup>st</sup> of October. This was the reason for the very small expenditures reported last month (for September) and the VERY high expenditures being reported now (for October). I have re-applied the numbers to the chart below so that we can accurately report the monthly financials.

**17. Remarks or inquiries by the governing body members, City Manager, City Attorney or City Employees.**

City Manager stated that he has received a resignation letter from Marsha Griswold effective December 31, 2018. We are close enough to the regular scheduled election that we will not need to have a special election.

Commissioner Webb would like to see if we could give everyone the day off tomorrow for Presidents Bushes memorial.

**18. Discussion and possible action on any new business which has arisen since the posting of the agenda that could not have been reasonably foreseen prior to the time of the posting. (25 O.S. 311-10)**

Motion by Webb and seconded by GAY to close tomorrow for Presidents Bushes memorial.

Motion amended by WEBB and seconded by GAY to close at noon so employee may watch the memorial service for President Bush.

Mayor Scott called for the vote recorded as follows:

AYE: Webb, Gay

NAY: None

Motion passed 2-0.

**19. Adjourn.**

Motion by WEBB and second by GAY to adjourn.

Mayor Scott called for the vote recorded as follows:

AYE: Gay, Webb

NAY: None

Motion passed 2-0.

Meeting adjourned at 9:05 p.m.

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Mary Jane Scott, Mayor

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Billie Chilson, City Clerk