

**CITY OF MANGUM**  
**Record of Minutes**  
**June 5, 2018**

**The Commission of the City of Mangum met in regular session Tuesday, June 5, 2018, at 7:00 p.m. in the City Hall Annex at 131 North Oklahoma, Mangum, Oklahoma, for such business as shall come before said Commission.**

Mayor Scott called the meeting to order at 7:00 p.m.

Mayor Scott gave the invocation followed by Commissioner Webb leading those present in the Pledge of Allegiance.

The City Clerk called the roll with the following results:

Present: Marsha Griswold, Commissioner  
Ronnie Webb, Commissioner  
Absent: Ron Gay, Vice Mayor/Commissioner  
Also Present: Butch Clark, Interim City Manager  
Billie Chilson, City Clerk  
Corry Kendall, City Attorney

A quorum was declared present.

**4. Consideration of canvassing the returns of the official certificates of votes from the Special Municipal Election held on May 22, 2018 and certifying the election designating the Commissioner of Public Highways.**

Motion by GRISWOLD and seconded by WEBB to canvass the returns of the of the official certificates of votes from the Special Municipal Election held on May 22, 2018 and certifying the election designating the Commissioner of Public Highways.

Mayor Scott called for the vote recorded as follows:

AYE: Webb, Griswold

NAY: None

Motion passed 2-0

**5. Swearing in of the Commissioner of Public Highways.**

Travis Reese recited the Oath of Office and the Loyalty Oath.

**6. Seating of the new Commission.**

The new Commission was seated.

**7. Roll call of new commission and declaration of quorum.**

Present: Marsha Griswold, Commissioner  
Ronnie Webb, Commissioner  
Travis Reese, Commissioner

The meeting was recessed to go to the Mangum Utility Authority Meeting at 7:05 p.m.

The meeting was reconvened at 7:15 p.m.

**8. Consent agenda:**

- a. Approve minutes of regular meeting on May 1, 2018.**
- b. Approve minutes of special meeting on May 1, 2018.**
- c. Approve minutes of special meeting on May 8, 2018.**
- d. Approve minutes of special meeting on May 12, 2018.**
- e. Approve May 2018 claims.**
- f. Approve June 2018 estimated payroll.**

Motion by GRISWOLD and seconded by WEBB to approve the consent agenda as presented.

Mayor Scott called for the vote recorded as follows:

AYE: Griswold, Webb, Reese

NAY: None

Motion passed 3-0.

**9. Consider any items removed from the consent agenda.**

None.

**10. Remarks or inquiries by the audience not pertaining to any item on the agenda.**

Whitney Christin from the area of Duffer Drive and Memorial asked if the City could clean out the ditch around Duffer Drive and Memorial. Interim City Manager said that we are trying to get to that but just cleaning the ditches in that area would not fix the problem. All the ditches down the line need to be cleaned out for it to help or it would still back up.

**11. Discussion and possible action to approve and accept the Community Development Block Grant from the Department of Commerce Contract Number 17176 CDBG17 in the amount of \$17846.00. Funding for the purchase of (1) One Police Patrol Unit.**

Motion by WEBB and seconded by REESE to approve and accept the Community Development Block Grant from the Department of Commerce Contract Number 17176 CDBG 17 in the amount of \$17,846.00.

Mayor Scott called for the vote recorded as follows:

AYE: Webb, Reese, Griswold

NAY: None.

Motion passed 3-0

**12. Discussion and possible action to approve and accept the South Western Oklahoma Development Authority Rural Economic Action Plan Grant Contract Number 18-GR-18016 in the amount of \$17,486. Funding for the purchase of (1) one Police Patrol Unit.**

Motion by REESE and seconded by GRISWOLD to approve and accept the REAP Grant in the amount of \$17,846.00.

Mayor Scott called for the vote recorded as follows:

AYE: Webb, Reese, Griswold

NAY: None.

Motion passed 3-0

**13. Discussion and possible action to approve the Residential Anti-Displacement and Relocation Assistance Plan.**

Motion by GRISWOLD and seconded by WEBB to approve the Residential Anti-Displacement and Relocation assistance Plan.

Mayor Scott called for the vote recorded as follows:

AYE: Reese, Webb, Griswold

NAY: None.

Motion passed 3-0

**14. Discussion and possible action to approve the South Western Oklahoma Development Authority (SWODA) Administrative contract agreement.**

Motion by WEBB and seconded by REESE to approve the SWODA Administrative contract agreement.

Mayor Scott called for the vote recorded as follows:

AYE: Griswold, Webb, Reese

NAY: None.

Motion passed 3-0

**15. Discussion and possible action concerning the declaration of the property located in the Dodson Addition Block J, Lot 4, N 90' of E 50' (412 W Polk) a nuisance per the City of Mangum code of ordinances, chapter 3 10-3-2.**

Motion by GRISWOLD and seconded by REESE to declare the property a nuisance.

They have started tearing it down.

Mayor Scott called for the vote recorded as follows:

AYE: Webb, Reese, Griswold

NAY: None.

Motion passed 3-0

**16. Discussion and possible action to determine that the property located at 412 W Polk, Mangum, Oklahoma, constitutes a detriment, is dilapidated, and has become detrimental to the health, safety, or welfare of the general public and community; or the property creates a fire hazard that is dangerous to other property.**

Motion by GRISWOLD and seconded by REESE to determine that the property located at 412 W Polk, Mangum, Oklahoma does constitute a detriment, is dilapidated, and has become detrimental to the health, safety or welfare of the general public and the community; or the property creates a fire hazard that is dangerous to other property; and for the owner to abate the nuisance and to review it at next month's meeting.

Mayor Scott called for the vote recorded as follows:

AYE: Griswold, Reeves, Webb

NAY: None

Motion passed 3-0.

**17. Review and possible action on the property located in the Tittle Addition Block B, S 25' of W 50' of Lot 3, W 50' of Lots 4 & 5 (321 E Hayes).**

The owners have been working on it. Revisit next month.

**18. Review and possible action on the property located at 437 W Lincoln Street, Mangum, Oklahoma.**

The property has been mowed but nothing on the shingles that have been blowing off the garage.

**19. Review and possible action on the property located at 603 N Georgia, Mangum, Oklahoma.**

He has been keeping the property cleaned. No action.

**20. Review and possible action on the property located at 230 S Louis Tittle Ave, Mangum, Oklahoma.**

No Action.

**21. Review and possible action on the property located at 122 E. Lincoln Street, Mangum, Oklahoma.**

George Ramirez notified Commissioner Griswold and said that he could not be at the meeting. He has not been able to work on the property at all in May as he had a lot of other commitments. Will be starting on the east of the building and roof soon. He will be taking vacation and will be working hard and getting the items done that the commissioner asked him to do.

**22. Update from ProDent on Computer Network.**

Ray Heiskell updated the commission about the updates that will be needed as we move forward with the computer technology. Some of the connections are not compatible. Software updates change and so forth. We will be needing to replace the computers in the front but the receipt printers won't connect to the new computer which means we will have to also update the receipt printers.

**23. Discussion and possible action on the contract/agreement for Fiscal Year 2019 (July 1, 2018 to June 30, 2019) with the Southwest Oklahoma Community Action Group Inc. (SOCAG) for the use of the City owned Senior Meal Site Building.**

Motion by WEBB and seconded by GRISWOLD to approve the contract/agreement with the Southwest Oklahoma Community Action Group Inc. (SOCAG) at no cost.

Mayor Scott called for the vote recorded as follows:

AYE: Griswold, Reese, Webb

NAY: None

Motion passed 3-0.

**24. Discussion and possible action to approve the Prisoners Public Works Project Contract with the Oklahoma Department of Corrections.**

Motion by REESE and seconded by WEBB to approve the Prisoners Public Works Project Contract with the Oklahoma Department of Corrections.

Mayor Scott called for the vote recorded as follows:

AYE: Reese, Webb, Griswold

NAY: None

Motion passed 3-0.

- 25. Discussion and possible action on approving the Governing Body Handbook.**  
Put on the special meeting agenda for June 9<sup>th</sup>.
- 26. Discussion and possible action on approving resolution no. 2018-18 authorizing participation in the OMAG recognition program.**  
Put on the special meeting agenda for June 9<sup>th</sup>.
- 27. Discussion and possible action on changing the name of the New Hope Building.**  
Table.
- 28. Discussion and possible action to approve resolution 2018-15 adopting the proposed Mangum Utility Authority, City of Mangum and all its related funds' fiscal year 2019 budget.**  
Motion by WEBB and seconded by GRISWOLD to approve resolution 2018-15 adopting the proposed fiscal year 2019 budgets.  
Mayor Scott called for the vote recorded as follows:  
AYE: Griswold, Reese, Webb  
NAY: None  
Motion passed 3-0.
- 29. Discussion and possible action to add a fee to customers who use debit or credit cards.**  
Table and get the number of customers that use credit cards and the average amount per customer.
- 30. Discussion and possible action on trading out two (2) Dixie Choppers for two (2) new Kabota mowers and paying the difference out of the Perpetual Care Fund.**  
Motion by GRISWOLD and seconded by WEBB to trade out 2 Dixie Choppers for 2 new Kabota mowers and paying the difference out of the Perpetual Care Fund.  
Amended motion by GRISWOLD and seconded by WEBB to trade out 2 Dixie Choppers for 2 new Kabota mowers and paying the difference out of the Perpetual Care Fund. to add pending we have the warranty in writing.  
Mayor Scott called for the vote recorded as follows:  
AYE: Griswold, Webb, Reese  
NAY: None  
Motion passed 3-0.
- 31. Discussion and possible action approving the new policy for the Margaret Carder City Library.**  
Motion by GRISWOLD and seconded by WEBB to approve the new policy for the Margaret Carder City Library.  
Mayor Scott called for the vote recorded as follows:  
AYE: Webb, Reese, Griswold  
NAY: None  
Motion passed 3-0.

**32. Discussion and possible action to close streets and have a car cruise, mud bog and a burn out in conjunction with the Car Show in August.**

Motion by REESE and seconded by WEBB to approve closing the streets for a car cruise, mud bog and burn out.

Mayor Scott called for the vote recorded as follows:

AYE: Reese, Griswold, Webb

NAY: None

Motion passed 3-0.

**33. Financial report by the Interim City Manager.**

As Submitted.

**34. Remarks or inquiries by the governing body members, City Manager, City Attorney or City Employees.**

Interim City Manager Clark said that we had some damage on the roof of the Golf Club House. We are waiting for the check. We will be getting a little over \$12,000.00.

**35. Discussion and possible action on any new business which has arisen since the posting of the agenda that could not have been reasonably foreseen prior to the time of the posting. (25 O.S. 311-10)**

Interim City Manager Clark said that we have someone that would like to rent the control room at the Armory for \$150.00 a month for a place to repair jewelry. He will not have customers coming in and out just a workshop.

Motion by GRISWOLD and seconded by REESE to enter into a contract with Jeffrey Brown for the rent of the control room at the old Armory Building.

Mayor Scott called for the vote recorded as follows:

AYE: Griswold, Webb, Reese

NAY: None

Motion passed 3-0.

Police Chief Paxton asked the commissioner about the shirts for the dispatchers. Do they have to have a collar? Interim City Manager Clark said I told them the commission said they had to have collars. Chief Paxton said they had told him the he needed to come and talk to the commission. He said if the Interim City Manager already told them that he did not need to do anything.

**36. Adjourn.**

Motion by GRISWOLD and seconded by REESE to adjourn.

Mayor Scott called for the vote recorded as follows:

AYE: Griswold, Reese, Webb

NAY: None

Motion passed 3-0.

Meeting adjourned at 9:10 p.m.

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Mary Jane Scott, Mayor

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Billie Chilson, City Clerk